

Exhibition Registration Form

Company:
Address:
Invoicing address (if different):
Purchase order number VAT ID (if necessary):

Contact person:	
Phone:	Fax:
E-mail:	

<p>Marketing-Basic Services</p> <p><input type="checkbox"/> mandatory with all sponsorship packages € 1,000 (+ VAT 19 %) (Premium, Standard, Standard-Virtual)</p>
<p>Sponsorship (on site)</p> <p><input type="checkbox"/> Sponsoring-Package “Premium-Sponsor” € 3,250 (+ VAT 19 %)</p> <p><input type="checkbox"/> Exhibition-Package “Standard” € 1,500 (after May 1st, 2022: 1,750 € + VAT 19 %)</p> <p>Additional:</p> <p><input type="checkbox"/> booth space € 200 per sqm (+ VAT 19 %) requested additional sqm: _____</p> <p><input type="checkbox"/> registration fee industry € 700 per person requested additional pers.: _____</p>
<p>Sponsorship (virtual)</p> <p><input type="checkbox"/> Exhibition-Package “Standard Virtual” € 1,000 (+ VAT 19 %)</p> <p>Additional:</p> <p><input type="checkbox"/> registration fee “industry – virtual conference” € 200 per person requested additional pers.: _____</p>
<p>Special requirements:</p>

Other sponsorship opportunities:

- | | |
|--|--------------------------------|
| <input type="checkbox"/> Conference Dinner | € 1.500 + VAT 19% |
| <input type="checkbox"/> Lanyards | € 1.500 + VAT 19% |
| <input type="checkbox"/> Morning Session – Power Breakfast | € 750 + VAT 19% |
| <input type="checkbox"/> "Early Career Researcher" on October 5 th , 2022 | |
| <input type="checkbox"/> "Diversity and Inclusion in Science" on October 6 th , 2022 | |
| <input type="checkbox"/> "Developing cilia and ciliopathy research networks" on October 7 th , 2022 | |
| <input type="checkbox"/> Leaflets in conference bags | € 500 + VAT 19% |
| <input type="checkbox"/> Gifts for attendees in conference bags | € 500 + VAT 19% |
| <input type="checkbox"/> W-Lan access for participants | € 500 + VAT 19% |
| <input type="checkbox"/> Coffee breaks | € 350 + VAT 19% |
| <input type="checkbox"/> Linked company logo to your homepage | € 300 + VAT 19% |
| <input type="checkbox"/> Poster price / Best Talk | € 300 + VAT 19% |
| <input type="checkbox"/> Public Transportation Tickets | € 7 + VAT 19% |
| | (per participant, approx. 400) |

Advertisement:

- | | |
|---|--------------------|
| <input type="checkbox"/> Inside back cover (3rd cover full colour page) | € 1.000 + VAT 19 % |
| <input type="checkbox"/> Full colour page – Interior | € 750 + VAT 19 % |

Cancellation:

Once having received your application, the registration will be binding. We will confirm your requested booth type or sponsoring, and you will receive an invoice. The charge for exhibition space, advertisement and booth is payable within 14 days of the invoice date. Notification of cancellation should be sent in writing to Intercom.

Cancellation policy:

- up to 31.03.2022 30% of all agreed costs
- until 31.05.2022 50% of all agreed costs
- from 01.06.2022 100% of all agreed costs

Herewith, I agree to the above conditions of cancellation and general terms of conditions attached.

.....
Signature

.....
Company/ stamp

.....
Date

To validate your registration, please return this form with all requested details a.s.a.p. per fax or via e-mail (please use block characters).

INTERCOM Dresden GmbH (on behalf of Universitätsklinikum Köln, Prof. Bernhard Schermer)

Christian Nitzsche

fax: +49 (0) 351 320 17 3 - 33

e-mail: cnitzsche@intercom.de

General terms and conditions of Intercom Dresden GmbH (T&Cs) for use in transactions with entrepreneurs

1. Principles and protection clause

1.1. These T&Cs apply to business relationships between Intercom Dresden GmbH (hereinafter the "Client") and the exhibitor or sponsor (hereinafter the "Contractor") within the framework of the Cilia2022 event to be handled on behalf of the Uniklinik Köln from 04.10 – 07.10.2022 at the Maternushaus, Cologne.

Contractors, as per these T&Cs, are entrepreneurs. An entrepreneur means a natural or legal person or a partnership with legal personality who or which, when entering into the contractual relationship, acts in exercise of their trade, business or profession. (§ 14; BGB).

1.2. Only these T&Cs of Intercom Dresden GmbH apply. The Contractor's general terms and conditions only apply to the extent that Intercom Dresden GmbH has explicitly agreed to them in writing.

2. Exhibition

2.1. Event times (subject to modifications!)

	<u>Set-up</u>	<u>Event</u>	<u>Take-down</u>
Tuesday	04.10.2022 08:00 - 11:00	12:00 - 20:00	
Wednesday	05.10.2022	09:00 - 20:00	
Thursday	06.10.2022	09:00 - 18:15	
Friday	07.10.2022	09:00 - 13:45	14:00 - 16:00

You must report in and out with the conference office before the start of set-up and after complete take-down. Advance deliveries and short-term storage of small packages at the Maternushaus Köln are only permitted with the written permission of the Client.

2.2. Stand construction

2.2.1. Conditions for the construction and operation of a stand

The minimum size of a stand is 6m². Smaller areas will only be assigned if such areas necessarily arise from the plans. For billing purposes, areas will be rounded up to the next whole number of square metres; all non-rectangular areas will be extended to the nearest rectangle. Projecting areas and space for installation connections will be included.

The rent for the stand includes only the lease of the area during the hours for set-up, exhibition and take-down, general lighting and cleaning of the aisles, and no other services of any kind. The assigned exhibition area will be made known to the Contractor in good time.

Stand assignment takes place under consideration of the demand, the available space, technical requirements and conceptual demands. The Contractor's desires regarding the stand will be taken into consideration as far as possible, but it is not possible to claim a particular stand. The location of the exhibition area and the occupancy of the neighbouring stands may be changed by the Client even after the stand plan has been sent out and provides no basis to seek a reduction in the price. Cancellation is only permissible to the extent defined in section 5. The Client offers no guarantee for the success of the exhibition, i.e. for visitor and conference participant numbers.

The rented stand area will be marked out by the Client and made available to the Contractor from the start of set-up to the end of take-down. Justified claims and complaints must be presented to the Client without delay. Later assertion of such claims voids any obligation of the Client; no reduction in the price may be sought. After the official end of take-down, any remaining stands or exhibits will be removed at the Contractor's cost and without any liability to the event organiser.

The Contractor bears the responsibility for stand construction. This should be based on the applicable legal regulations (e.g. DIN, local construction law, fire safety). All fire alarms, hydrants, electrical distributors, switchboards and other distributors must be kept freely accessible. This also applies to signed escape routes. The Contractor is responsible for obtaining any required official permissions. They bear full responsibility for compliance at their stand, during set-up, take-down and the event, with commercial, police-issued, health and safety and other legal regulations. Furthermore, all stand components and materials must fulfil safety and fire-prevention regulations and be of low flammability as per DIN 4102 class B1. Corresponding certifications are to be presented on demand (sprinkler-compatibility). All ceiling elements must be vertically open to 50% of each m² and ceiling structures designed so that they do not inhibit the effectiveness of the existing sprinkler systems. The Client reserves the right to demand the removal, in whole or in part, of improper or inadequate stand structures. If, because of infringement of these conditions, participation in the event is not permitted or stand take-down is required before the end of the event, the Contractor has no right to derive from this any claim against the Client for the reimbursement of costs.

The Technical Regulations and Fire Protection Code of the Maternushaus Köln apply.

The exhibition area may not be entered by fork-lift trucks; neither may stand walls or materials be attached to the building's walls, columns, ceilings and floors. After the end of the exhibition, the stand area is to be left in faultless condition and swept clean. The Contractor is liable for any damages and subsequent costs.

All stands are to be labelled in a visible location with the Contractor's company name. The stand height agreed in the contract may not be exceeded, unless the Client has given written approval.

Distribution and presentation of prospectuses and other advertising materials are only allowed within the own stand area. This applies equally to advertising carried out in person. All measures outside the stand area require the prior approval of the Client. Sound production that affects other Contractors is forbidden, as is transferring an assigned stand or part of one to third parties.

2.2.2. Technical and additional services

Within the stand, installations may be carried out by specialist companies commissioned by the Contractor, who are to be named by the Contractor. All installations outside the stand may only be arranged by the Client and are to be commissioned in advance. The Client is entitled, but not obliged, to inspect the installations. The Contractor is liable for any damages caused by the installations. Connections, machinery and devices that are not permitted can be removed at the cost of the Contractor. The stand owner is liable for all damages caused by the uncontrolled consumption of energy.

The Client can, on request, take on responsibility for the arrangement of suitable additional services (stand construction, furniture rental) connected with the operation of the stand.

2.3. Liability and insurance

All regulations and legal provisions applicable to stand construction and operation must be complied with by the Contractor. Contractors are obliged to take out general liability insurance before the start of the event. On request of the Client, the Contractor must give proof of the purchase and existence of this insurance. Additional insurance against the loss of or damage to exhibits during the exhibition, set-up and take-down is also recommended, as is accident and theft insurance. Special security monitoring is not provided, but can be requested for a fee.

Contractors are liable for damage or losses they cause that arise from faults in the electrical or water connections, and for all injuries and damages arising from the use of the structural elements of their stand, their objects and exhibits. The liability conditions also apply. Contractors are liable for all damages they cause to the buildings, facilities and objects within the Maternushaus.

2.4. Disposal and cleaning

The Contractor bears the responsibility for disposal of all waste/leftover material produced by their stand. The Contractor will be informed separately about the waste disposal options on site. The Client will ensure cleaning of the public aisles of the exhibition area. Stand cleaning is the responsibility of the Contractor and must have finished each day before the start of the event. If the Contractor does not wish to use their own personnel for cleaning, only cleaning companies approved by the Client may be commissioned with this task.

2.5. Exhibitor passes

Every Contractor will receive personalised exhibitor passes for their stand. These are only intended for the Contractor and their stand staff and allow participation in the scientific programme. The number of free and paid-for exhibitor passes will be separately agreed in the contract. In case of misuse (e.g. unauthorised transferral to third parties) they will be withdrawn without replacement.

3. Sponsoring and other services

The Client will provide the Contractor with specified services in the surroundings of the event as set down in writing in a separate contract. There is no entitlement to a specific service. Assignment decisions (in particular regarding the specific location of the stand) will be made by the Client. The Contractor is obliged to seek prior approval from the Client for all planned activities as part of their provision.

4. Payment conditions

On mutual signing of the contract, it becomes binding. The invoice will be issued to the Contractor at the latest 14 days after signing. Objections are also to be raised at the latest 14 days after receipt of the invoice. Later objections will not be recognised. Set-off rights are accorded to the Contractor only if their counterclaims are legally binding, uncontested or accepted by the Client.

All invoices issued by the Client are payable immediately on the invoice date and without deduction. Banking charges in the case of payments from abroad are to be borne by the Contractor. Invoices for other services or provision specially named in the contract are payable immediately, i.e. as a rule before the event, but at the latest on the point of delivery or performance. If invoices are passed on by instruction of the Contractor to third parties, the Contractor nevertheless remains indebted to the same extent.

All fees and other payments are net prices, calculated in Euro and not including the value-added tax valid at the time of the event. Payments are to be made giving the invoice number and the key word "Cilia2022" to:

INTERCOM Dresden GmbH
Zellescher Weg 3, 01069 Dresden
Deutsche Bank Dresden
IBAN: DE16 8707 0024 0879 0594 11
BIC: DEUTDE33HAN

The agreed price only covers the services given in the contract. Any registration payments or fees required by GEMA and the Künstlersozialkasse are the Contractor's responsibility.

5. Cancellation/termination conditions

5.1. If the Contractor withdraws from the application, the following cancellation conditions apply:

- up to 31.03.2022 30 % of all agreed costs
- up to 31.05.2022 50 % of all agreed costs
- from 01.07.2022 100% of all agreed costs

The Contractor is entitled to provide proof of lesser damages.

5.2. If the Contractor falls behind on payments to the Client, the Client is entitled to withdraw from the contract without any further notice and with no effect on the Contractor's obligation to pay the agreed sums; these are regulated by the above cancellation conditions.

The Contractor is entitled to provide proof of lesser damages.

6. Impossibility of performance / force majeure; "corona clause"

6.1.1. The Cilia2022 event of the Uniklinik Köln can only take place in the period from 04.10. – 07.10.2022 (absolute fixed-date transaction). If the event is prohibited because of the danger of the novel coronavirus, its mutations, another illness named in the Protection against Infection Act (IfSG) or the actions of authorities (in particular, a general ruling or similar order), or if warnings are issued by authorities or ministries against its execution, this contract can no longer be fulfilled. In this case, **impossibility of performance** has been demonstrated. In such cases, the mutual services need no longer be rendered apart from expense remuneration as per section 6.1.2.

6.1.2. In this case, however, the Contractor agrees already at this point that 30% of the net value of the contract (plus VAT) will be paid to the Client to reimburse expenses.

6.2.1. In cases of force majeure or other unforeseeable, unavoidable hindrances not caused by the Client, the parties have the right to withdraw from the contract if the duration of the force majeure event would mean that the ability to execute the contract (in the reasonable expectation of the parties) is significantly affected. The affected party will alert the other party to the occasion of such events without delay. In such cases, the mutual services need no longer be rendered apart from expense remuneration as per section 6.2.2.

6.2.2. In this case, the Contractor declares agreement with the use of 30% of the net sum (plus VAT) to reimburse damages to the event organiser.

6.2.3. Force majeure covers events such as natural disasters (tornadoes, earthquakes or floods), plagues, epidemics, pandemics (such as e.g. the novel coronavirus, its mutations and similar illnesses), wars and political unrest. Force majeure is applicable in particular where measures are carried out and warnings issued by the authorities because of the aforementioned events.

7. Liability

7.1. In cases of wilful misconduct or gross negligence by the Client, an agent or representative, and in case of culpable injury to life, limb and health, the Client is liable to the extent defined in law.

In cases of gross negligence, however, the liability of the Client, agent or representative is limited to contractually typical, foreseeable damages, as long as one of the exceptional cases set out in paragraphs 1 or 3 of this section 7.1 is not present.

The Client only bears further liability for culpable infringement of essential contractual obligations or if a guarantee has been issued. The damages to be claimed for the infringement of essential contractual obligations are limited, however, to the contractually typical, foreseeable damages, as long as one of the exceptional cases set out in paragraphs 1 or 3 of this section 7.1 is not present.

7.2. The stipulations of the preceding section 7.1 apply to all claims for damages made for any legal reason, in particular because of defects, infringement of obligations arising under the contract or from prohibited action.

They also apply to claims for the reimbursement of futile expenses.

Liability for impossibility is regulated by section 6 of these conditions.

7.3 No alteration of the burden of proof to the detriment of the Contractor is connected with the above prescriptions.

8. Food and drink

Catering is to be supplied **exclusively** by the Maternushaus Köln. Bring in food and drinks is forbidden. Exceptions are to be applied for from the Client and require approval. Catering, decoration etc. are generally to be carried out at own expense.

9. Other

The Contractor is obliged not to engage in any other events during the event and involving its participants. Exceptions require express approval from the Client.

In addition, the General Terms and Conditions/Technical Guidelines for Events at Maternushaus Köln apply; these can be provided on request.

10. Language of the contract, law in force and place of jurisdiction

The language of the contract is German. The law of the Federal Republic of Germany applies exclusively. The place of jurisdiction is Dresden.